

SECRET

DD/S 63-3165

63.5958

MEMORANDUM FOR: Deputy Director of Central Intelligence
 THROUGH : Deputy Director (Support)
 SUBJECT : Approval of Certificate of Necessity for the
 [redacted] Office of Security

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1. This memorandum contains a recommendation for Deputy Director of Central Intelligence approval. Such recommendation is contained in paragraph 7.

2. The Office of Security has occupied field offices located at [redacted] since 1957. This space contains a total of 5,354 square feet, 3,557 square feet being for office purposes. This provides an average of [redacted] Repeated efforts by the General Services Administration over the past two years to obtain additional space in the same building or satisfactory substitute space in Government-owned or leased buildings have been unsuccessful.

3. By letter dated 17 December 1962 this office requested that GSA relocate this activity to larger quarters, containing a minimum of 7,500 square feet and a maximum of 10,000 square feet.

4. Desirable operational space has been located on the third floor [redacted] This building is now under construction and scheduled for occupancy by 15 August 1963. This space contains 10,850 square feet and will lease at a cost of \$5.71 per square foot or \$61,954 per annum. GSA will continue to budget for the \$24,000 per annum which is the amount of our present lease. The Agency is expected to fund the remainder of the rental increase or \$37,954 per annum until it can be included in the GSA budget base in Fiscal Year 1965.

5. In order to prepare this space for our occupancy it will be necessary to construct a 1,600 square foot secure area including a [redacted] a TWX room, install partitioning, and make electrical and telephone modifications. The builders have estimated that the cost of our special requirements will not exceed \$27,046.

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**SUBJECT: Approval of Certificate of Necessity for the
District Field Office, Office of Security**

6. By letter dated 11 July 1963 this office requested GSA to assign this space to the Agency and funds were committed, for the increased rental for the balance of Fiscal Year 1964 and for the cost of the alterations. GSA has advised that, since the cost of alterations and modifications to the building exceeds the limitation of the Economy Act of 1932, 25 percent of the amount of the first year's rent, a Certificate of Necessity will be required to enable them to negotiate for the required construction and partitioning work.

7. It is recommended that the attached Certificate of Necessity be approved.

JAMES A. GARRISON
Director of Logistics

ATTACHMENT
Certificate of Necessity

CONCURRENCES:

[Redacted Signature Box]

General Counsel

17 JUL 1963

Date

SIGNED

R.L. BANNERMAN

Director of Security

23 JUL 1963

Date

Deputy Director (Support)

Date

The recommendation contained in paragraph 7 is approved.

30 July 63
Date

Deputy Director of Central Intelligence

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[redacted] Office of Security.

Distribution:

Original - OL/RECD w/a

① - ER w/a

1 - OGC w/a ([redacted] OL)

2 - DDS w/a

1 - OS w/a

1 - OS (District Field Office) w/a

OL/RECD/Acq. Br. [redacted] 17 July 1963)

Aug 1 5 12 PM '63

Jul 19 10 44 AM '63

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CERTIFICATE OF NECESSITY

In accordance with the authority vested in me by Public Law 110, 81st Congress, approved 20 June 1949, entitled "Central Intelligence Agency Act of 1949," I have determined that it is necessary to the performance of the functions of the Central Intelligence Agency and the security of its operations to authorize the General Services Administration to lease approximately 10,850 square feet of office space and make alterations to the premises located on the third floor of the

[redacted]

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[redacted] and to waive the limitations of the Economy Act of 30 June 1932.

These premises are to be used for the purpose of providing office facilities to fulfill the needs of this Agency.

(Signed) Marshall S. Carter

Marshall S. Carter
 Lieutenant General, USA
 Deputy Director of Central Intelligence

Certified at Langley, Virginia: _____

Originated By:

[redacted]

_____ Realty Officer, OL/RECD/Acq.Br., [redacted]

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JUN 15 1949

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